BUDGET JUSTIFICATION

**Note:** Please include details regarding both Federal and Matching funds in each section below.

**Project Title**: Click or tap here to enter text.

**Salaries and Wages for PIs.** Provide personnel, title/position, estimated hours, rate of compensation, and total cost proposed for each individual.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Salaries and Wages for Graduate Students.** Provide personnel, title/position, estimated hours, rate of compensation, and total cost proposed for each individual. (Other forms of compensation paid as or in lieu of wages to students performing necessary work are allowable provided that the other payments are reasonable compensation for the work performed and are conditioned explicitly upon the performance of necessary work. Also, note that tuition has its own category below and that health insurance, if provided, is to be included under fringe benefits.)

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Salaries and Wages for Undergraduate Students.** Provide personnel, title/position, estimated hours, rate of compensation, and total cost proposed for each individual. (Other forms of compensation paid as or in lieu of wages to students performing necessary work are allowable provided that the other payments are reasonable compensation for the work performed and are conditioned explicitly upon the performance of necessary work. Also, note that tuition has its own category below and that health insurance, if provided, is to be included under fringe benefits.)

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Salaries and Wages for Others (Director, Admin Assistant, Post Docs, etc.).** Provide personnel, title/position, estimated hours, rate of compensation, and total cost proposed for each individual.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Fringe Benefits for PIs.** Provide the overall fringe benefit rate applicable to each category of employee proposed in the projects. Note: include health insurance here, if applicable.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Fringe Benefits for Graduate Students.** Provide the overall fringe benefit rate applicable to each category of employee proposed in the projects. Note: include health insurance here, if applicable.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Fringe Benefits for Undergraduate Students.** Provide the overall fringe benefit rate applicable to each category of employee proposed in the projects. Note: include health insurance here, if applicable.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Fringe Benefits for Others (Director, Admin Assistant, Post Docs, etc.).** Provide the overall fringe benefit rate applicable to each category of employee proposed in the projects. Note: include health insurance here, if applicable.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Tuition for Graduate Students.** Provide time, number of semesters, rate/semester, & total amount. In-state or Out-of-state tuition?

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Tuition for Undergraduate Students.** Provide time, number of semesters, rate/semester, & total amount. In-state or Out-of-state tuition?

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Supplies.** Indicate separately the amounts proposed for laboratory and field supplies followed by **an itemized breakdown** of the supplies in each category (amounts per unit, # of units, cost per unit, and total item cost). **Supplies without cost details may not be funded**.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Equipment.** Identify non-expendable personal property having a useful life of more than one (1) year and an acquisition cost of more than $10,000 per unit. Provide number of units, cost per unit, and total item cost. If fabrication of equipment is proposed, list parts and materials required for each, and show costs separately from the other items. A detailed breakdown is required. **Manufacturer’s quote must be provided for any equipment with a cost of $10,000 per item or more.**

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Services or Consultants.** Identify the specific tasks for which these services, consultants, or subcontracts would be used. Provide a detailed breakdown of the services or consultants to include personnel, time, salary, supplies, travel, etc. An **itemized breakdown** is required for each cost. **Costs that are not explained may not be funded**.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Travel.** Provide the purpose and estimated cost for all travel. Travel costs are limited to those working on the project. For travel to conferences, provide the full name of the conference (no abbreviations), location, and approximate dates. A separate breakdown should be provided for each trip, and it should include the destination, number of personnel, number of days, per diem rate, lodging rate, mileage and mileage rate or airfare (whatever is applicable). Failure to provide the necessary information for each project **will delay the entire award. Costs that are not explained may not be funded.**

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Other Direct Costs.** Itemize costs not included elsewhere, including publication costs. Costs for services and consultants should be included and justified under “Services or Consultants” (above). Please provide a detailed breakdown for costs listed under this category (hours or rates, number of samples, total cost per item). **Costs that are not explained may not be funded.**

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.

**Indirect Costs.** Provide negotiated indirect (“Facilities and Administration”) cost rate. If indirect costs are provided, **please include a copy of your current Indirect Cost Rate Agreement** so the rate can be verified.

**Federal**

Click or tap here to enter text.

**Matching**

Click or tap here to enter text.