



Submission Guidelines for  
Water Resources Research Act Program  
104G National Competitive Grants Program,  
Aquatic Invasive Species 104G Competitive Grants Program, and  
PFAS 104G Competitive Grants Program

**Intent to Submit email to IWRRRC: 5:00PM EST April 4, 2022**  
**Budget submission deadline to IWRRRC: 10AM EST April 29, 2022**  
**Proposal submission deadline to IWRRRC: 10:00AM EST May 6, 2022**

#### FY2022 – 3 grant programs

Please note there are three different national competitive programs this year. Be sure to read each RFP thoroughly.

1. 104G National Competitive Grants Program focuses on “water problems and issues of a regional or interstate nature beyond those of concern to a single State and which relate to specific program priorities identified jointly by the Secretary of the Interior and the water institutes (\$1.5M).
2. Aquatic Invasive Species 104G Competitive Grants Program which promotes AIS research in the Upper Mississippi River basin to address a critical need for this multi-state research (\$1M).
3. PFAS 104G Competitive Grants Program which promotes per- and polyfluoroalkyl substances research as related to the nation’s water quality (\$1M).

#### Intent to Submit email

We require that you submit an intent to submit email to the IWRRRC **no later than 5:00PM EST on Monday, April 4, 2022**. The email must include:

- Which program you are applying for: 104G, AIS, or PFAS
- The proposed title of your proposal
- Name and email address of any Co-PI(s) with corresponding institutions

**Send Intent to Submit email to IWRRRC:** email Dr. Linda Prokopy ([lprokopy@purdue.edu](mailto:lprokopy@purdue.edu)) and Laura Esman ([lesman@purdue.edu](mailto:lesman@purdue.edu)). You will receive a confirmation email within 24 hours.

### Budget Deadline

Project budgets are required to be completed using two forms; the budget sheet (.xlsx) and the budget justification (.pdf fillable). Both documents are due to IWRRC no later than **10:00AM Eastern Standard Time on Friday, April 29, 2022**. Please email both attachments to Dr. Linda Prokopy ([lprokopy@purdue.edu](mailto:lprokopy@purdue.edu)) and Laura Esman ([lesman@purdue.edu](mailto:lesman@purdue.edu)).

### Proposal Deadline

Please note that the information on deadlines and submission guidelines documented in the Fiscal Year 2022 Announcements, released by the US Geological Survey, is for the staff of the Indiana Water Resources Research Center (IWRRC) and other Centers only. This information does not apply for Principal Investigators submitting research proposals.

Full proposals for the Water Resources Research Act Program, National Competitive Grants Program are due to the IWRRC **no later than 10:00AM Eastern Standard Time on Friday, May 6, 2022**. Anything received after this time will not be eligible for submission.

**Submit full proposals to IWRRC (as a Word Document):** email Dr. Linda Prokopy ([lprokopy@purdue.edu](mailto:lprokopy@purdue.edu)) and Laura Esman ([lesman@purdue.edu](mailto:lesman@purdue.edu)). You will receive a confirmation email within 24 hours.

**Principal Investigators** – you are not required to submit your proposal to grants.gov. IWRRC staff are required to complete these tasks. Proposals for the National Competitive Grants Program are only accepted for review if received from IWRRC. Therefore, Principal Investigators are required to submit proposals to the IWRRC.

### Proposal Preparation

Please follow the proposal preparation guidelines outlined starting on page 10 of the Fiscal Year 2022 Announcements (page 9 in PFAS RFP), with the exception of document format. Proposals submitted to IWRRC should be submitted as a Word Document and not a PDF. IWRRC staff will convert the final files to PDF and will enter your proposal information into grants.gov on behalf of the PI (PIs will not have access to grants.gov). **Please note that Elements 2-7 shall not exceed 10 single-spaced pages with 12-point font and at least 1-inch margins, including tables, pictures, graphs, figures, and appendices.**

#### Contact Sponsored Programs

Make sure to contact your institution's Sponsored Programs immediately. The proposal should be submitted to your institution's Sponsored Programs for processing. The proposal must include an institutional cost-sharing agreement letter.

#### Federal Employee Collaboration

Federal employees are encouraged to collaborate with research scientists at colleges and universities. They can serve as Co-PIs in this proposal. If included the federal employee must prepare a Statement of Government Involvement to be included in the proposal.

## Letters of Support

Letters of support are optional and do not count against the proposal page limit.

## Proposal Preparation Checklist

1. Review these IWRRC Submission Guidelines carefully.
2. Review the Fiscal Year 2022 Announcements carefully for full eligibility for these grant competitions.
3. Submit Intent to Submit email to [lprokopy@purdue.edu](mailto:lprokopy@purdue.edu) and [lesman@purdue.edu](mailto:lesman@purdue.edu) by **April 4, 2022 at 5:00PM EST**
4. Complete proposal following guidelines outlined starting on page 10 (page 9 in PFAS RFP) of the Fiscal Year 2022 Announcements.
5. Complete budget forms (budget sheet and budget justification) and submit to [lprokopy@purdue.edu](mailto:lprokopy@purdue.edu) and [lesman@purdue.edu](mailto:lesman@purdue.edu) by **April 29, 2022 at 10:00AM EST**.
6. Obtain Sponsored Programs and Cost-share Documentation. Incomplete cost-share documentation will disqualify your proposal.
7. Have federal employee Co-PI prepare a Statement of Government Involvement, if applicable.
8. Obtain letters of support, if applicable.
9. Submit proposal (as a Word document) to [lprokopy@purdue.edu](mailto:lprokopy@purdue.edu) and [lesman@purdue.edu](mailto:lesman@purdue.edu) by **May 6, 2022 at 10:00AM EST**
  - a. Email subject line: 104G Proposal\_[PI last name]
  - b. Please CC all Co-PIs on this email submission
10. IWRRC staff will provide an email confirmation to each PI that the proposal was submitted to grants.gov by **5:00PM EST on May 10, 2022**. Email confirmation may take 24 hours.

## Questions

Please contact Laura Esman at [lesman@purdue.edu](mailto:lesman@purdue.edu) or 765-496-3135.