**Attachment 4**

**BUDGET JUSTIFICATION**

Project Title:

|  |
| --- |
| **Salaries and Wages**. Provide estimated hours and the rate of compensation proposed for each individual. |
|  |
| **Fringe Benefits**. Provide the overall fringe benefit rate applicable to each category of employee proposed in the project. |
|  |
| **Supplies**. Indicate separately the amounts proposed for office, laboratory, computing, and field supplies. |
|  |
| **Equipment.** Identify non-expendable personal property having a useful life of more than one year and an acquisition cost of more than $5,000/unit. If fabrication of equipment proposed, list parts and materials required for each, and show costs separately from the other items. |
|  |
| **Services or Consultants.** Identify specific tasks for which these services would be used. Estimate amount of time required and the hourly or daily rate. |
|  |
| **Travel.** Provide purpose and estimated costs for all travel including details on per diem rates an estimated cost of lodging etc. Provide as much detail as possible: number of trips, rates etc.  |
|  |
| **Other Direct Costs**. Itemize costs not included elsewhere, including publication costs. Costs for services and consultants should be included and justified under “Services or Consultants (above). |
|  |
| **Indirect Costs**. Provide negotiated indirect (“Facilities and Administration”) cost rate. |
|  |